



MEMORANDUM

Date: March 1, 2007

To: Bilingual Services Coordinators

From: State Personnel Board – Bilingual Services Program (BSP)

Subject: **BSP MEMORANDUM 07-01: Language Survey Updates**

This memorandum is to provide updated information regarding the 2003-04 and 2005-06 Language Surveys and Implementation Plans, as follows:

- The 2003-2004 Language Survey and Implementation Plans, Report to the Legislature has been released and disseminated. The State Personnel Board (SPB) has placed a copy of the Report on its Web site (www.spb.ca.gov) and can be accessed on its Home page under "What's New". This report consist of two Volumes: Volume I contains an overview of the language survey and implementation plan process, the status of State Government's efforts to provide language access in accordance with the Dymally-Alatorre Bilingual Services Act and a variety of data reports that identify survey results submitted by participating state departments. Volume II consist of the individual language survey assessment reports for each department that participated in the survey. The assessment reports were previously provided to all Department Directors in 2006.
- The SPB Bilingual Services Program is now in the process of transmitting the 2005-2006 Language Survey assessments reports to individual state departments, as they are completed. The completed assessments will be sent to the Department's Director, with a copy to the Bilingual Services Coordinator. In an effort to engage in open dialogue about any issues regarding the department's bilingual program and identify alternatives to assist in meeting its language needs, the SPB is extending an invitation to the Director to meet to discuss its assessment.

If you have any questions or would like update your departmental contact information, please contact your SPB Bilingual Services Coordinator or the Bilingual Services Unit at (916) 651-9017 or by e-mail at: bilingual@spb.ca.gov.